

NOTICE OF MEETING

NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT


The Board of Directors of Nottingham Country Municipal Utility District will hold a regular meeting on Monday, September 16, 2019, at 11:30 a.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Brazos Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve Minutes of prior meetings.
3. West Harris County Regional Water Authority matters.
4. Engage auditor to conduct audit for fiscal year end September 30, 2019.
5. Financial and bookkeeping matters, including payment of bills and review of investments.
6. Adopt budget for fiscal year end September 30, 2020.
7. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
8. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
9. Tax assessment and collection matters, including delinquent tax collections, installment agreements, payment of tax bills, and requests for waivers of penalties and interest.
10. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
11. Adopt Resolution Nominating Candidate for Board of Director Election for Harris County Appraisal District.
12. Operation of District facilities, billings, meter maintenance program, and repairs and maintenance, including:
 - a. customer correspondence; and
 - b. hearing on termination of water service to delinquent customers and authorize termination of service.
13. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:
 - a. wastewater treatment plant improvements;
 - b. sanitary sewer rehabilitation program;
 - c. District Capital Improvement Plan Budget update;
 - d. development of Geographic Information System;
 - e. proposals for rehabilitation of District facilities and engineering work;
 - f. development in the District;

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- g. deeds, easements, consents to encroachment, requests for service or utility commitment letters;
- h. detention pond maintenance matters, including Maintenance Agreement with Kelliwood Lakes Homeowners Association; and
- i. update on facility assessment to evaluate implementation of flood mitigation measures, repairs, and improvements at District facilities, including:
 - i. Water Plant and Well No. 1 flood mitigation;
 - ii. WWTP flood mitigation;
 - iii. Well No. 2 flood mitigation;
 - iv. Well No. 3 flood mitigation; and
 - v. Offsite Lift Station flood mitigation.
- 14. Status of FEMA project funding.
- 15. Greenbelt Park and Greenbelt Norwalk operating, repair, and maintenance matters, including proposals for additional work and Park Use Agreements.
- 16. Pedestrian access and connectivity project, including partnership with Harris County.
- 17. Greenbelt Norwalk sidewalk improvement project and Greenbelt Park Reflection Garden Project, including approve pay estimates, time extension and change orders, and final acceptance, as appropriate.
- 18. Power contract matters, including:
 - a. report on Public Power Pool Technical Committee; and
 - b. five year electricity consumption analysis.
- 19. Emergency notification system matters, including contract renewal with Classic Messaging.
- 20. District technology and information management matters.
- 21. District website matters, including content updates.



Attorney for the District

