

## NOTICE OF MEETING

### NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT

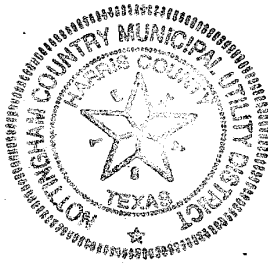
The Board of Directors of Nottingham Country Municipal Utility District will hold a regular meeting on Monday, April 20, 2020, at 11:30 a.m., **by teleconference\* at (877) 873-8017, Access Code: 1107286**, to discuss and, if appropriate, act upon the following items:

1. Declare emergency.
2. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
3. Resolution Regarding Delegation of Authority Due to an Emergency.
4. Resolution Designating Director as Treasurer During COVID 19 Declared Disaster and Authorizing Disbursements.
5. Comments from the public.
6. Approve Minutes of prior meetings.
7. West Harris County Regional Water Authority matters.
8. Financial and bookkeeping matters, including payment of bills and review of investments.
9. Tax assessment and collection matters, including delinquent tax collections, installment agreements, payment of tax bills, and requests for waivers of penalties and interest.
10. Operation of District facilities, billings, meter maintenance program, and repairs and maintenance, including:
  - a. customer correspondence;
  - b. sanitary sewer rehabilitation and televising;
  - c. conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Program Amendment; and
  - d. hearing on termination of water service to delinquent customers and authorize termination of service.
11. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:
  - a. Water Plant and Well No. 1 flood mitigation;
  - b. wastewater treatment plant improvements;
  - c. sanitary sewer rehabilitation program;
  - d. District Capital Improvement Plan Budget update;
  - e. development of Geographic Information System;
  - f. proposals for rehabilitation of District facilities and engineering work;
  - g. development in the District;
  - h. deeds, easements, consents to encroachment, requests for service, or utility commitment letters;

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- i. detention pond maintenance matters, including Maintenance Agreement with Kelliwood Lakes Homeowners Association; and
- j. update on facility assessment to evaluate implementation of flood mitigation measures, repairs, and improvements at District facilities, including:
  - i. WWTP flood mitigation;
  - ii. Well No. 2 flood mitigation;
  - iii. Well No. 3 flood mitigation; and
  - iv. Offsite Lift Station flood mitigation;
- k. Order Adopting Section 49.2731 Electronic Bidding Rules; and
- l. Order Adopting Electronic Signature Rules for Construction Contracts.
- 12. Greenbelt Park and Greenbelt Norwalk operating, repair, and maintenance matters, including proposals for additional work and Park Use Agreements.
- 13. Power contract matters, including report on Public Power Pool Technical Committee.
- 14. Emergency notification system matters.
- 15. District technology and information management matters.
- 16. Discuss website matters, including content updates.
- 17. Meeting schedule.



/s/ David M. Oliver, Jr.

Attorney for the District

**\*As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at <https://www.districtdirectory.org/agendapackets/nmud>.**