

## NOTICE OF MEETING

### NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT

The Board of Directors of Nottingham Country Municipal Utility District will hold a regular meeting on Monday, August 16, 2021, at 11:30 a.m., **at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Brazos Conference Room, Houston, Texas**, with supplemental access via teleconference\* at (877) 873-8017, Access Code: 1107286, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve Minutes of prior meetings.
3. West Harris County Regional Water Authority matters.
4. Resolution Rescinding Delegation of Authority Due to an Emergency.
5. Resolution Rescinding Designation of Treasurer During COVID-19 Declared Disaster and Authorization of Disbursements.
6. Financial and bookkeeping matters, including:
  - a. payment of bills and review of investments; and
  - b. budget for fiscal year end September 30, 2022.
7. Tax assessment and collection matters, including:
  - a. delinquent tax collections, installment agreements, payment of tax bills, and requests for waivers of penalties and interest; and
  - b. discuss Water Code tax provisions and 2021 tax rate, adopt Resolution Regarding Development Status for 2021 Tax Year, set public hearing date, and authorize notice of public hearing regarding District adoption of tax rate.
8. Transparency requirements pursuant to Section 2051.202, Government Code, and related contract amendment.
9. Operation of District facilities, billings, meter maintenance program, and repairs and maintenance, including:
  - a. customer correspondence; and
  - b. hearing on termination of water service to delinquent customers and authorize termination of service.
10. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:
  - a. Water Plant and Well No. 1 flood mitigation, including Resolution Declaring Surplus Property;
  - b. wastewater treatment plant improvements;
  - c. sanitary sewer rehabilitation program;
  - d. District Capital Improvement Plan Budget update;
  - e. development of Geographic Information System;
  - f. proposals for rehabilitation of District facilities and engineering work, including storm water channel improvements;

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- g. development in the District;
  - h. deeds, easements, consents to encroachment, requests for service, or utility commitment letters; and
  - i. update on facility assessment to evaluate implementation of flood mitigation measures, repairs, and improvements at District facilities, including:
    - i. WWTP flood mitigation;
    - ii. Well No. 2 flood mitigation;
    - iii. Well No. 3 flood mitigation; and
    - iv. Offsite Lift Station flood mitigation.
11. Greenbelt Park and Greenbelt Norwalk operating, repair, and maintenance matters, including:
    - a. proposals for additional work;
    - b. Park Use Agreements;
    - c. long-term park and recreational facility planning matters;
    - d. Greenbelt Park Trail Lighting Replacement Project; and
    - e. Van Sant Landscape Management fee adjustment request.
  12. Power contract matters, including report on Public Power Pool Technical Committee.
  13. Emergency notification system matters, including contract renewal with Classic Messaging.
  14. District technology and information management matters.
  15. Discuss website matters, including content updates.



*Christina L. Miller*

Attorney for the District

**\*As a result of the current COVID-19 virus epidemic emergency, the Board will provide supplemental access to this meeting by telephone conference call consistent with the guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the meeting either in person or telephonically. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at <https://www.districtdirectory.org/agendapackets/ncmud>.**