

## NOTICE OF MEETING

### NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT

The Board of Directors of Nottingham Country Municipal Utility District will hold a regular meeting on Monday, December 19, 2022, at 11:30 a.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Brazos Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve Minutes of prior meetings.
3. West Harris County Regional Water Authority matters.
4. Financial and bookkeeping matters, including:
  - a. payment of bills and review of investments; and
  - b. discuss entering into an agreement with HR&P, Inc., for Paycom Services and approve appropriate action.
5. Renewal of District's insurance policies.
6. Tax assessment and collection matters, including delinquent tax collections, installment agreements, payment of tax bills, and requests for waivers of penalties and interest.
7. Operation of District facilities, billings, meter maintenance program, and repairs and maintenance, including:
  - a. customer correspondence; and
  - b. update on system-wide leak detection inspection.
8. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
9. Public Utility Commission rules regarding extreme weather emergencies, including issuance of one-time notice to customers and adopt Amended Rate Order.
10. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:
  - a. Water Plant and Well No. 1 flood mitigation, including Resolution Declaring Surplus Property;
  - b. wastewater treatment plant improvements;
  - c. sanitary sewer rehabilitation program;
  - d. District Capital Improvement Plan Budget update;
  - e. development of Geographic Information System;
  - f. proposals for rehabilitation of District facilities and engineering work, including storm water channel improvements;
  - g. development in the District;

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- h. deeds, easements, consents to encroachment, requests for service, or utility commitment letters;
  - i. update on facility assessment to evaluate implementation of flood mitigation measures, repairs, and improvements at District facilities, including:
    - i. WWTP flood mitigation;
    - ii. Well No. 2 flood mitigation;
    - iii. Well No. 3 flood mitigation; and
    - iv. Offsite Lift Station flood mitigation; and
  - j. update on Harris County Precinct No. 4 roadway and trail improvement projects and associated Interlocal Agreements.
11. Greenbelt Park and Greenbelt Norwalk operating, repair, and maintenance matters, including:
- a. landscaping and maintenance report;
  - b. proposals for additional work;
  - c. Park Use Agreements;
  - d. long-term park and recreational facility planning matters; and
  - e. Greenbelt Park Trail Lighting Replacement Project.
12. Power contract matters, including:
- a. report on Public Power Pool Technical Committee; and
  - b. update regarding Public Power Pool contract negotiations.
13. Emergency notification system matters.
14. District technology and information management matters.
15. Discuss website matters, including content updates.
16. Review and update Eminent Domain Report to the Texas Comptroller.
17. Meeting planning matters.
18. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney.
19. Reconvene in Open Session and authorize appropriate action regarding pending or contemplated litigation or the legal advice by the District's attorney.



*Christina S. Miller*  
Attorney for the District