

## NOTICE OF MEETING

### NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT

The Board of Directors of Nottingham Country Municipal Utility District will hold a regular meeting on Monday, September 18, 2023, at 11:30 a.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Brazos Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes of prior meetings.
3. West Harris County Regional Water Authority matters.
4. Engage auditor to conduct audit for fiscal year end September 30, 2023.
5. Financial and bookkeeping matters, including:
  - a. payment of bills and review of investments;
  - b. conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy;
  - c. review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions; and
  - d. adopt budget for fiscal year end September 30, 2024.
6. Tax assessment and collection matters, including delinquent tax collections, installment agreements, payment of tax bills, and requests for waivers of penalties and interest.
7. Discuss 2023 tax rate, set public hearing date, and authorize notice of public hearing regarding adoption of tax rate.
8. Adopt Resolution Nominating Candidate for Board of Directors Election for Harris Central Appraisal District.
9. Operation of District facilities, billings, meter maintenance program, and repairs and maintenance, including:
  - a. customer correspondence; and
  - b. update on system-wide leak detection inspection.
10. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
11. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:
  - a. Water Plant and Well No. 1 flood mitigation;
  - b. wastewater treatment plant improvements, including driveway improvements;
  - c. sanitary sewer rehabilitation program;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- d. District Capital Improvement Plan Budget update;
  - e. development of Geographic Information System;
  - f. proposals for rehabilitation of District facilities and engineering work, including storm water channel improvements;
  - g. development in the District;
  - h. deeds, easements, consents to encroachment, requests for service, or utility commitment letters;
  - i. update on facility assessment to evaluate implementation of flood mitigation measures, repairs, and improvements at District facilities, including:
    - i. WWTP flood mitigation;
    - ii. Well No. 2 flood mitigation;
    - iii. Well No. 3 flood mitigation; and
    - iv. Offsite Lift Station flood mitigation;
  - j. update on Harris County Precinct No. 4 roadway and trail improvement projects and associated Interlocal Agreements;
  - k. discuss renewal of interconnect agreements with Memorial Municipal Utility District and Harris County Municipal Utility District No. 81 and authorize appropriate actions related thereto; and
  - l. update regarding Harris County's Wastewater Surveillance Program.
12. Greenbelt Park and Greenbelt Norwalk operating, repair, and maintenance matters, including:
- a. landscape maintenance report;
  - b. proposals for additional work;
  - c. Park Use Agreements;
  - d. long-term park and recreational facility planning matters;
  - e. landscape architect's report; and
  - f. update on trails project and coordination with Harris County Precinct 4 as part of its Places 4 People: 2023 Call for Projects program, and authorize appropriate actions related thereto.
13. Power contract matters, including:
- a. including report on Public Power Pool Technical Committee; and
  - b. update regarding Public Power Pool contract, if applicable.

*Nottingham Country Municipal Utility District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations Regarding Real Property), Section 551.073 (Deliberations Regarding Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations Regarding Security Matters), and Section 551.087 (Economic Development).*

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14. Emergency notification system matters, including contract renewal with Classic Messaging.
15. District technology and information management matters.
16. Discuss website matters, including content updates.
17. Meeting planning matters.



A handwritten signature in blue ink, which appears to read "D. Duggan Baker V". The signature is written in a cursive style and is positioned above a horizontal line.

Attorney for the District

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