

MINUTES
NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT

May 30, 2025

The Board of Directors (the “Board”) of Nottingham Country Municipal Utility District (the “District”) met in special session, open to the public, on the 30th day of May, 2025, at Parklake Village Homeowners Association Clubhouse, 19818 Almond Park, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Vaughan Brown	President
Alan Wiggins	Vice President
Stan Motyka	Secretary
Wade K. Skelton	Assistant Vice President
Adriana B. Diesen	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Jay Wheeler of the West Harris County Regional Water Authority; Stephanie Lee and Cory Laughner of KGA/DeForest Design, LLC (“KGA”); and Christina Miller, Kelly Hanen, and Justine M. Cherne of Allen Boone Humphries Robinson.

PUBLIC COMMENTS

Director Brown offered any members of the public attending the meeting the opportunity to make public comments. There were no public comments.

PARK AND RECREATIONAL FACILITY PLANNING WORKSHOP

REVIEW BIDS AND AWARD CONTRACT FOR GREENBELT PARK PAVILION AND PLAYGROUND AMENITY ENHANCEMENTS, LONG-TERM PLANNING MATTERS, AND PROPOSALS FOR ADDITIONAL PARK MAINTENANCE

Ms. Lee presented and reviewed the Landscape Architect’s report, including drawings, photographs, and costs for the proposed Pavillion and Playground Amenity Enhancements Project. A copy of the report is attached. Ms. Lee reminded the Board that she previously recommended that the Board award the contract to DL Meacham LP (“Meacham”) in the amount of \$1,054,195.30. She stated that while the original estimated cost for the project was \$891,511.50, modifications related to expanding the scope, equipment selection, and market cost escalations resulted in the final bid amount to be significantly more than anticipated. She then reviewed changes in the scope of the project beginning with

the Board's special meeting held in 2024 and the associated changes in costs in more detail. She responded to questions and discussion ensued regarding project scope items and anticipated maintenance costs. Additional discussion ensued regarding insurance, security cameras, and water bibs for the proposed facility.

Discussion ensued regarding whether to move forward with the proposed Pavillion and Playground Amenity Enhancements Project. Following discussion, Director Skelton moved to move forward with the park project. Director Motyka seconded the motion, which passed unanimously.

The Board concurred that, in its judgment, Meacham was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project. Following review and discussion, Director Wiggins moved to award the contract for construction of Pavillion and Playground Amenity Enhancements Project to Meacham in the amount of \$1,054,195.30, based upon KGA's recommendation and receipt of the payment and performance bonds and the certificate(s) of insurance and endorsements, if any, provided by the contractor. Director Skelton seconded the motion, which passed 4 to 1 with Director Motyka opposed.

Additional discussion ensued regarding future maintenance and security cameras for the facilities. Following discussion, the Board concurred that the light fixture included in the scope of the project should be removed and replaced with a solar light kit.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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